

Please forward any matters relating to the Minutes below to: **THE CLERK TO THE GOVERNORS - ELIZABETH JAHN**

FULL GOVERNING BODY MEETING – TERM 4 **Held at the school on Tuesday 20 March 2010 at 7.00pm**

MINUTES

PRESENT:	Annemieke Waite (Chair)	Ian Muir
	Tim Trout (Vice Chair)	Ian Campion-Smith
	Sarah Baker (Headteacher)	Judy Patterson
	Peter Hallam	Darren McKimm
	Kate Hawkey	Barry Trahar
	Matthew King	Valerie McCarthy
	Rod Symmons	Kim Garland (Associate Member)
	Astrid Kopmels	Rupert Maule (Associate Member)
	John Waldron	Louise Sharples (SSIO)
	Steve Rush	Elizabeth Jahn (Clerk)
	Penny Mooney	

The meeting was noted to be quorate

ITEM	MINUTE	ACTION
1	<p>Welcome, Introduction of New Governing Body Member & Apologies for Absence</p> <p>The Chair welcomed everyone to the meeting, particularly Valerie McCarthy, newly elected Staff Governor. Apologies were received and accepted from Gerry Swarbrick, Bharti Joshi and Sylvia Townsend. Alex Wilkinson was absent from the meeting.</p>	
2	<p>Update on the Community Cohesion Audit & Action Plan</p> <p>Nick Jump led a presentation on community cohesion including a statistical Powerpoint information film, the key points were:</p> <ul style="list-style-type: none"> – As the school has grown it has, quite rightly been focused on its internal community, now it is beginning to look beyond this on a local, national and international level. – Due to pro-activity and dynamism of staff, students and other stakeholders a multitude of community cohesion developments are underway. – The next steps for the school are to audit current provision and identify priorities for further development. – Bristol's population is growing and changing faster than both the South West and England as a whole. – 2001 8.2% of the population described themselves as other than White. The BME percentage at RGS is 17%. – Schools are becoming increasingly diverse at a much faster rate than the Bristol population as a whole. – 36.5% of children in the city's nursery schools are from non White British backgrounds. – Demographic changes have occurred swiftly and without warning in some schools with potentially destabilising effects. The composition of schools is changing. – Schools are in many ways at the forefront of the development of community cohesion. <p>Governors were asked to input into auditing the section on equity and excellence indicating where there is evidence to support the aspects to be considered. Ofsted guidance for outstanding/good was used as a reference.</p> <p>There is evidence that where communities are better linked within their community this links to better progress, life and health.</p>	

Approval (Initials)

	<p>Under the new framework, Ofsted usually visit for about 1½ days, it is therefore important that the school is able to signpost easily to evidence. Also pulling evidence together enables the school to reflect and identify gaps and success. Schools alone can not 'fix' the community but schools should be more of a hub to help contribute to community cohesion.</p>	
3	<p>Attendance & Business/Pecuniary Interest Register</p> <p>Governors were reminded of their responsibility to declare interests; the Register was circulated and duly signed.</p>	
4	<p>Update on Science Specialist Status, Sponsorship & Funding</p> <p>The principles are for a core institution working within the school delivering high quality science learning but also working with local primary schools to help raise science learning. Redland Green School has a very strong, thriving science department with very good work going on.</p> <p>It is imperative that the financial situation around the £50k sponsorship moves forward. The money needs to be pledged by July 2010 and can be goods in kind, eg RM offered £11k worth of computer equipment if Redland Green School becomes a specialist school; the £11k would be offset against the £50k needed. The school will receive increased funding of £120k from September 2010. A business plan would probably need to be drawn up to demonstrate to possible sponsors what the school is going to use the sponsorship money for.</p> <p>The school now has the guidance to be able to apply to be an accredited Science College. The school looked at benchmarks and are confident they are able to deliver and would be building on a lot of the school's successes.</p> <p>It was agreed that a working group should be set up consisting of Matthew King, Darren McKimm, Peter Hallam, Tim Trout and Ian Muir to brainstorm identification of possible sponsorship organisations.</p>	
5	<p>Headteacher's Report</p> <p>The report had previously been distributed; the Headteacher went through the contents. The school is committed to Diplomas and also working in partnership, but in Bristol the take-up is very low.</p> <p>There have been a large number of applicants to the school with at least 10 students with special educational needs (SEN). There are normally approximately 60 appeals lodged but this is reduced by the time the appeals are heard. Governors asked whether the designated area of first priority has shrunk; the Headteacher advised that it is about the same although last year about 1/3 were siblings compared to 25% this year. The school will not know until the children turn up in September the exact numbers.</p> <p>The school has appointed Curriculum Team Leaders for English and Humanities. The school is also trying to be part of the Future Leaders in Bristol programme although this does involve budget implications.</p> <p>The challenge target for Science is A*-A 57%, A*-C 94%; Governors were thrilled to hear that the actual results for Biology and Physics was 59%; and for A*-C Biology 94% and Physics 92%. Governors congratulated Steve Rush and the Science Department for the outstanding results.</p> <p>Governors discussed the AS and A2 mock outcomes which on the whole were what were expected at this stage.</p> <p>The outturn was not available as the school is closing the accounts down.</p> <p>An update on progress against the School Development Plan (SDP) actions was distributed; interventions have been put in place but some outcomes will be unknown until the end of the year and as such will not go 'green' until that time.</p>	
6	<p>Committee Minutes Including:</p> <ul style="list-style-type: none"> • Steering Committee Update <p>The draft Minutes had previously been distributed, there were no further queries or comments.</p>	

7	<p>Policy Adoption/Review Including:</p> <ul style="list-style-type: none"> Communications Policy <p>Governors considered and agreed the Communications Policy.</p>	
8	<p>Approval of Minutes of Last Full Governing Body Meeting Held on 9 February 2010</p> <p>The Minutes were agreed and signed as a correct record subject to a minor amendment.</p>	
9	<p>Carried Forward Matters & Matters Arising From Minutes of Previous Meeting</p> <p>There were no matters arising.</p>	
10	<p>Update on the Link Governor Scheme</p> <p>Matthew King was appointed Link Governor for Science; Kate Hawkey for Support Staff and also to join John Waldron as Link Governors for Head of House, PSHE, Student Research Council and Sustainability; Judy Patterson Community Cohesion; Annemieke Waite and Tim Trout Stakeholder Communications (Tim Trout will not be the Link Governor for Business Links).</p> <p>The Chair and Vice Chair will finalise the list of Link Governors and school contacts and Governors should visit the school/link with their school contacts (eg via email) by the 9 July 2010 so that their school visit report form can be available for the Term 6 FGBM.</p>	AW / TT
11	<p>Governors' Visits & Link Governor Reports</p> <p>The Chair visited the school with Paul Norris and looked at ICT developments. Kate Hawkey and Penny Mooney will be attending the next INSET day; all Governors are welcome to attend.</p>	All
12	<p>Governors' Training Reports</p> <p>Penny Mooney and Peter Hallam have booked training. There were a few errors in the training attended document sent from the Governor Development Service (GDS); the Clerk will ask for it to be amended.</p>	EJ
13	<p>Bristol Governors' Forum Feedback</p> <p>There was nothing to report.</p>	
14	<p>Clerk's Report Including:</p> <ul style="list-style-type: none"> Decision to Continue Subscription to the Governor Development Service (GDS) <p>Governors agreed to continue subscription but whilst more training had taken place this year; it was agreed that more training needs to be undertaken to make the subscription cost effective.</p>	
15	<p>Correspondence</p> <p>There was no correspondence to consider.</p>	
16	<p>AOB</p> <p>Peter Hallam advised that he had attended a SAPE Review Board meeting and the Local Authority (LA) has confirmed that Redland Green School is being treated as an exceptional case. The abatement will continue for an extra year. The Chair, Headteacher, Peter Hallam and Kim Garland will liaise to discuss further.</p> <p>Governors congratulated students and staff involved in the excellent Arabian Nights production and also the Business Studies Department where students came 2nd in a citywide competition to design and market a product.</p>	AW / SB / PH / KG
17	<p>Bristol Governors Forum Meeting Date</p> <p>Thursday 20 May 2010, 7.15 – 9.00pm, Hannah More Primary School</p>	

18	Date & Time of Next FGBM Tuesday 25 May 2010 at 7.00pm	
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Minutes agreed by the Governing Body and signed by the Chair of Governors:

SIGNED: **DATE:** 25 May 2010