

Please forward any matters relating to the Minutes below to: **THE CLERK TO THE GOVERNORS - ELIZABETH JAHN**

### **FULL GOVERNING BODY MEETING – TERM 3**

**Held at the school on Tuesday 3 February 2015 at 6.30pm**

### **MINUTES**

**PRESENT:**

Lawayne Jefferson (Chair)	Kate Teal
Naresh Rao (Vice Chair)	Catherine Hallam
Sarah Baker (Headteacher)	Darren McKimm
John Waldron	Rod Symmons
Sylvia Townsend	Rita Deegan
Rachel Richardson	Karen Thompson
Barry Trahar	Elizabeth Jahn (Clerk)

*The meeting was noted to be quorate*

ITEM	MINUTE	ACTION
1.	<b>Welcome &amp; Apologies for Absence</b>	
	<p>The Chair welcomed everyone to the meeting. Apologies were received and accepted from Marian Curran, Rupert Maule, Louise Blundell, Hilary Jeffkins and Annemieke Waite.</p> <p>Governors were pleased to note that Rupert Maule, Deputy Headteacher, had secured a headship with a school in South Glous; Governors congratulated Rupert and also noted that an appointment process would need to be undertaken to fill the Deputy Headteacher's post. It was anticipated that Governors would need to be available to take part in the recruitment process in March; further details would be provided in due course and volunteers would be sought nearer the time.</p>	
2.	<b>'Knowing Our School'</b>	
2.1	<b>Using Data to Monitor &amp; Evaluate Performance</b>	
	<p>Presentation led by Paul Williams; a hardcopy of the presentation was distributed. Governors were given information regarding how data was used to measure the quality of schools including through the RAISEonline Report, which evidenced attainment and rates of progress over time and over Key Stages (KS).</p>	
2.2	<b>Activities &amp; Discussion</b>	
	<p>Governors took part in an exercise to identify key differences in the data presented within an anonymised RAISEonline Report and the school's report including the conclusions that could be drawn from the data that would need to be explored in more detail by each of the schools.</p> <p>Governors noted in particular that Redland Green School was above the national average in terms of number on roll but was slightly below the national average for the percentage of girls on roll. Governors asked if the data included Post 16; the Headteacher confirmed that it did. Governors also noted that the school was well below the national average in terms of the percentage of students known to be eligible for free school meals (FSM) and slightly above the national average for the percentage of students from minority ethnic groups although it was noted that this figure was slightly skewed by a higher number of black and minority ethnic (BME) students in Post 16.</p> <p>Governors noted that the school was broadly average in terms of students whose first language was not/believed not to be English. Governors also noted that the percentage of students supported at school action, school action plus or with a Statement of special educational needs (SEN) was below average. The stability (mobility of students) was slightly above average and the school deprivation indicator was well below average.</p> <p>Governors considered the prior attainment of students at KS3 and KS4 and noted that the percentage of students in each of the Year Groups (7-11) was significantly above the national average in terms of average fine points score at KS2 with a significantly higher proportion of high attaining students in each Year Group.</p>	

Approval (Initials) .....

	<p>Governors also noted that in KS4, the percentage of students achieving 5 or more A*-C including English and Mathematics was significantly above the national average.</p> <p>Governors scrutinised the Expected Progress in English KS2 to KS4 and noted that 71% of students made expected progress compared to the 70% national level in the anonymised school, with Redland Green School achieving 88% expected progress with 66% making more than expected progress compared to the national average of 32%.</p> <p>Governors agreed that the exercise was extremely useful in supporting their understanding of the RAISEonline data, as well as providing an opportunity for benchmarking the school's outcomes against another school's data and national data.</p> <p>Governors thanked Paul Williams for attending the meeting.</p> <p>[Paul Williams left the meeting.]</p>	
<b>3.</b>	<b>Routine Governing Body Business</b>	
<b>3.1</b>	<b>Attendance &amp; Business/Pecuniary Interest Register</b>	
	Governors were reminded of their responsibility to declare interests; the Register was circulated and duly signed.	
<b>4.</b>	<b>Information Sharing</b>	
<b>4.1</b>	<b>New Governors' Web Page</b>	
	Governors were very pleased to note that the new Governors' web page had been created and populated; the site would now be checked to ensure it was working correctly and the link would then be shared with Governors to explore and provide feedback.	
<b>4.2</b>	<b>Review &amp; Self-Evaluation by Committee:</b>	
	<b>i) Working Group Activities</b>	
	Governors carried out a self-evaluation exercise in Committee groups; the outcomes would be collated and shared with the Committees in due course.	LJ / NR
	<b>ii) Individual Evaluation</b>	
	Governors also carried out a skills audit and individual self-evaluation exercise; the information would be collated and used as part of the Governors' development day self-evaluation exercise in Term 5.	
<b>5.</b>	<b>AOB</b>	
	The Governing Body was pleased to note that several Governors had undertaken the safer recruitment training provided by Education Personnel Management (EPM).	
	There was no other business to consider.	
<b>6.</b>	<b>Date &amp; Time of Next FGBM</b>	
	Tuesday 24 March 2015, 6.30-8.30pm	

**Minutes agreed by the Governing Body and signed by the Chair of Governors:**

**SIGNED:** ..... **DATE:** 24 March 2015