

Please forward any matters relating to the Minutes below to: **THE CLERK TO THE GOVERNORS - ELIZABETH JAHN**

### **FULL GOVERNING BODY MEETING – TERM 3** **Held at the school on Tuesday 15 February 2011 at 7.00pm**

#### **MINUTES**

**PRESENT:**

Tim Trout (Acting Chair)	Ian Campion-Smith
Sarah Baker (Headteacher)	Judy Patterson
Kate Hawkey	Bharti Joshi
Rod Symmons	Barry Trahar
Astrid Kopmels	Alex Wilkinson
Sylvia Townsend	Kim Garland (Associate Member)
Robert Moloney	Rupert Maule (Associate Member)
Penny Mooney	Elizabeth Jahn (Clerk)

*The meeting was noted to be quorate*

ITEM	MINUTE	ACTION
1	<p><b>Welcome &amp; Apologies for Absence</b></p> <p>The Chair welcomed everyone to the meeting. Apologies were received and accepted from Marian Curran, Peter Hallam, Matthew King, Emma Waldon, Lawayne Jefferson, Darren McKimm and Annemieke Waite. John Waldron was absent from the meeting. Bharti Joshi apologised she would be late.</p>	
2	<p><b>Redland Green School's 11-19 Designation &amp; Dissolution of Federation Update</b></p> <p>The consultation ends today; there have been no issues raised. The CYPS Director will now be asked to approve the proposal which should be finalised by the end of March 2011. The specialism funding has now been allocated so the school is unsure if it will receive any additional funding.</p>	
3	<p><b>Update on Plans to Engage an Architect to Enhance/Develop School Spaces</b></p> <p>The Architect has been appointed; the brief was outlined. The Environment for Learning Committee will be contributing to discussions which will identify priorities for indoor and outdoor areas. There is a coherent view of long term development as well as priority issues but improvements will be dependent upon funding. STEM funding has been reduced. The school may need to consider raising money for some projects.</p>	
4	<p><b>Parental Survey Working Group Update</b></p> <p>Rod Symmons advised that the group had met and are also meeting tomorrow with probably one more meeting following that. The group reviewed two off the shelf model surveys and then amended a version for Redland Green School which will be considered further at the next meeting.</p>	
5	<p><b>Attendance &amp; Business/Pecuniary Interest Register</b></p> <p>Governors were reminded of their responsibility to declare interests; the Register was circulated and duly signed.</p>	
6	<p><b>Headteacher's Report Including:</b></p> <ul style="list-style-type: none"> <li><b>Progress of School Development Plan</b></li> </ul> <p>The report had previously been distributed; the Headteacher went through the contents. The format of the report has been amended and is now in line with the School Development Plan (SDP). The teaching and learning sub-plan of the SDP has been reported on to the Learning &amp; Teaching Committee.</p>	

Approval (Initials) .....

	<p>[Bharti Joshi entered the meeting.]</p> <p>The KS4 outcomes are for exams only; the final outcomes will include coursework, plus students have 5 months of learning before the final exams. Interventions have been put in place; examples were highlighted including motivation and engagement work eg Futures Mentors. Another mock exam will be taking place at the end of March which should show the impact of the interventions.</p> <p>Governors discussed the new requirement to report outcomes for 5A*-C including English, Mathematics, Science and Humanities. The school does not anticipate any significant changes to the curriculum as 140 students opted for a Humanity subject; Science is also a strength of the school. Modern foreign language (MFL) is compulsory; the school has a strong core of subjects so it is felt that students should be able to opt for subjects they like or feel strong at.</p> <p>The school is developing self-evaluation skills; the SEF has however not been updated as it will be replaced in September when the new Ofsted framework is confirmed.</p> <p>Higher attaining pupils (HAP), boys, have been targeted to improve progress; this is being monitored.</p> <p>The school is now full which has impacted on the way the school runs; some systems are not fit for purpose and are therefore being reviewed to be more rigorous including the on-call system and punctuality.</p> <p>Persistent non-attenders are still an issue; there has also been an issue with cyber bullying; the school is working with the police, Support Against Racist Incidents (SARI) and external providers.</p> <p>Positive feedback was received from the parental workshops which were informative; as the workshops were limited by numbers, it is hoped they will be run again.</p> <p>The majority of Year 11 students have applied to the North Bristol Post 16 Centre.</p> <p>The Governors' Financial Summary Report dated the 31 January 2011 had previously been distributed.</p> <p>Governors were pleased to note that the contract with Northgate is being terminated early; one member of Northgate staff will TUPE over to Redland Green School. (The school should receive funding, albeit with conditions attached). The school will now be in a position to choose its own software and system although all the equipment will remain with the school.</p> <p>The Governors' Conference to consider Academy status was discussed. The Conference will include 4 speakers and take place from 10.00am-2.00pm on Saturday 5 March 2011; the details will be distributed shortly. The Local Authority (LA) does have a role in advising schools what is happening within Bristol but will not advise schools on whether they should move to Academy status. The implications including staffing and financial implications will be discussed at the Conference.</p>	
7	<p><b>Committee Minutes</b></p> <p>The draft Minutes will be distributed shortly.</p>	EJ
8	<p><b>Approval of Minutes of Last Full Governing Body Meeting Held on 7 December 2010</b></p> <p>The Minutes were agreed and signed as a correct record.</p>	
9	<p><b>Carried Forward Matters &amp; Matters Arising From Minutes of Previous Meeting</b></p> <p>There were no matters arising.</p>	
10	<p><b>Governors' Reports Including:</b></p> <ul style="list-style-type: none"> <li>• <b>Agenda Briefing Feedback</b></li> </ul> <p>The focus of the meeting was on the government's White Paper and spending review and the possible impact on education and funding.</p>	

	<ul style="list-style-type: none"> <li>• <b>Correspondence</b> There was no correspondence to consider.</li> <li>• <b>School Visits &amp; Link Governor Reports</b> Ian Champion-Smith attended a Link Governor visit to discuss data with Paul Norris; John Waldron and Kate Hawkey visited the school to discuss the community and sustainability.</li> <li>• <b>Training Undertaken</b> Penny Mooney attended Named Governor training; Astrid Kopmels attended exclusion training; and Ian Champion-Smith attended roles and responsibilities training, module 1.</li> </ul>	
11	<b>AOB</b> There was no other business to consider.	
12	<b>Bristol Governors' Forum Meeting Date</b> Thursday 17 March 2011, 7.00-9.00pm, Hannah More Primary School <i>[subsequently postponed; date to be confirmed.]</i>	
13	<b>Date &amp; Time of Next Full Governing Body Meeting</b> Tuesday 5 April 2011 at 7.00pm	

**Minutes agreed by the Governing Body and signed by the Chair of Governors:**

**SIGNED:** ..... **DATE:** 5 April 2011