



UNIFORM POLICY

1 RATIONALE

- 1.1 Redland Green School uniform is an important part of the school's identity; it enhances the school's inclusive community and focuses students on being prepared for learning. The school is committed to maintaining high standards.
- 1.2 School uniform (see Appendix 1) is expected to be worn by all students at all times from arrival on school premises to leaving the school site at the end of the day. Students should enter school correctly dressed in full school uniform, including house coloured lanyard and Smart ID card.
- 1.3 At break time and lunchtime students using the outdoor sports areas and playground may choose to wear sports shoes and remove blazers or wear school PE tops. At the end of break and lunchtime students must return to wearing full uniform including formal school shoes. Staff can give permission for students to remove blazers and ID/catering cards in response to high temperatures or with health and safety concerns. During the warmer summer months any modification to the full uniform will be instructed by the Headteacher.
- 1.4 In cold or wet weather students may choose to wear a coat in outdoor areas, this must be removed on entering the school buildings and must not be worn inside during break, lunchtime or between lessons. Students' own sweatshirts and hoodies are not to be worn in school and will be removed and confiscated from students. The wearing of students' own sweatshirts or hoodies is not permitted during break or lunchtime or between lessons.

2 MONITORING OF UNIFORM STANDARDS

- 2.1 To maintain high standards, uniform needs to be monitored by all staff. When students arrive in school without correct uniform, or this occurs during the day, the school has procedures to monitor and resolve the situation positively:
 - As students enter school, morning duty staff will remind students to be in full uniform. Mentors will then check individual students. Any incorrect items of uniform that are unable to be rectified, including the lanyard and ID/catering card, will be noted via a dated, written note entered in the individual student's planner: *Lisa did not have her blazer with her today; she needs to be in full school uniform tomorrow.* A record must be made in SIMS whenever a student is not in any part of school uniform (see Appendix 8 of the Behaviour for Learning Policy)
 - If uniform concerns are identified during the day staff should check the student's planner for any linked staff message. If the issue cannot be rectified and a reference has not already been put in the planner, staff should write a dated note in the planner and a record made in SIMS
 - During every registration session, Mentors should continue to check students' uniform. Mentor's should inform their Head of House if a problem with a student's incorrect uniform persists for more than two days
 - Heads of House will ensure letters are sent and phone calls are made to students' homes to inform parents of the unsatisfactory uniform items
 - Replacement uniform items will be given to students on some occasions for one day wear, this will be organised by the Head of House – borrowed items must be laundered and returned within the week

- Heads of House may choose to send students home to change into appropriate uniform before returning to school – the parent will be informed if this action is taken

2.2 If the initial procedure above does not result in a satisfactory outcome, or there are persistent uniform issues, the following stages of action can be actioned by the Head of House:

- Repeated failure to wear complete uniform will result in an after school detention. The detention is co-ordinated by the Head of House with support from the Strategic Leadership Team (SLT)
- Formal letter home
- Student removed from circulation for internal seclusion at break and lunchtime
- Meeting with parents in school

3 **ENABLING FUND**

3.1 Parent can apply for financial assistance for the purchase of the following items by requesting an Enabling Fund Application Form from the Finance Office or via the school website:

- RGS School Blazer
- RGS Jumper
- RGS Hockey/Ruby Shirt
- RGS Polo Shirt
- RGS Shorts/Skirt

3.2 Only 1 application per family, per year can be accepted by the school.

3.3 Completed application forms need to be returned to the school for the attention of the School Business & Operations Leader. Submitted forms will initially need to be assessed by the School Business & Operations Leader:

- Applicants whose applications are un-successful will be sent a letter to confirm this. If applicants wish to appeal, then the application will go to a small group of Governors and a member of the SLT to give formal final approval if applicable
- Successful applicants will be forwarded a letter of approval confirming 50% funding support for the uniform request. Parents will be expected to purchase any necessary uniform items in advance and reclaim from the school. Approval letters will request proof of purchase receipted information as provided by Famous School Branches

3.4 The parent will receive a letter and refund cheque following completion of the above.

Agreed by Staff	Agreed by Pupils	Agreed by Governors	Review Schedule	Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed
JAN 2011	JAN 2011	15 SEP 2011	3 YEARS	27 SEP 2012	02 MAY 2013	16 JUN 2016	
Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed	Date Reviewed

APPENDIX 1 – SCHOOL UNIFORM

The school uniform is compulsory, apart from the optional school jumper and headscarf	
Name Card	ID card and cashless-catering card with house colour lanyard will be given to students at the beginning of their time at the school; students must always have them with them in school
Blazer	Navy with incorporated, embroidered school badge As supplied by Famous School Branches
Jumper (optional)	RGS blue, v-neck with incorporated school logo As supplied by Famous School Branches
Shirt or Blouse	White, short or long sleeved – available from a range of stockists. Famous School Branches stock a range of styles and fabrics including the school logo A white or skin-coloured v-neck top or camisole can be worn underneath
Trousers or Skirt	Mid-grey Famous School Branches stock a range of styles and fittings Mid-grey, knee length pleated style As supplied by Famous School Branches
Headscarf (if worn)	Plain black, navy blue, grey, white
Socks or Tights	Plain grey, black or white; no footless tights or leggings
Shoes	Black, formal, leather or leather-look, heel height less than 2.5cm No boots, trainers, sports shoes or footwear with wheels. Canvas shoes or pumps are not permitted
PE Uniform (for boys and girls) All items are compulsory except tracksuit trousers/leggings	
Polo Shirt	Navy and sky blue with incorporated school logo As supplied by Famous School Branches
Rugby/Hockey Shirt or Sweatshirt or Sports Jacket	Long sleeved, reversible, navy with sky blue band Long sleeved, navy with incorporated school logo Long sleeved, navy with incorporated school logo As supplied by Famous School Branches
Shorts and/or Skirt	Navy with incorporated school logo As supplied by Famous School Branches
Tracksuit Trousers or Leggings/Baselayer	Plain navy with leg fastenings Plain navy with no pockets or zips Famous School Branches stock trousers in a range of leg lengths
Socks	Navy with sky blue stripe and turnover As supplied by Famous School Branches
Training Shoes	General, all-purpose trainers with a suitable grip for sports activity. No skateboarding shoes or footwear with wheels
Football Boots	PE staff will advise on when these are required Moulded studs or blade soles are preferable for use on both grass and the Astro turf pitch No sharp studs are permitted; this may occur with wear and boots will need stud replacement
Jewellery – a wristwatch and a single stud in each ear only are permitted	
Make-up and nail-varnish are not permitted. Facial piercings are not permitted	
Stockist – Famous School Branches: 190 Henleaze Road, Henleaze, Bristol, BS9 4NE Tel: 0845 521 0123; On-line ordering is available from: www.store-famousbranches.com	